



6212 VT Route 105 | Enosburg Falls, VT 05450
hr@abbeygroup.net | Fax: 1-877-819-3846

Application for Employment

E-mail is the preferred choice to receive applications.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

We are an Equal Opportunity Employer and are committed to excellence through diversity. Qualified applicants are considered for all positions regardless of race, color, religion, gender, sexuality, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or disability.

Personal Information

Full Name (First, Last)		Social Security Number	
Address	City	State	Zip
Phone Number	Email Address		
Date of Birth	Are you authorized to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Emergency Contact Name		Emergency Contact Phone Number	

Position

Position(s) You Are Applying For	Available Start Date
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal	
How did you hear about us?	

Education

School Name	Location	Years Attended	Degree Received	Major

Employment History

Employer's Name (1)	Job Title & Duties		
Work Phone	Reason for Leaving		Dates Employed
Address	City	State	Zip
Employer's Name (2)	Job Title & Duties		
Work Phone	Reason for Leaving		Dates Employed
Address	City	State	Zip
Employer's Name (3)	Job Title & Duties		
Work Phone	Reason for Leaving		Dates Employed
Address	City	State	Zip
Employer's Name (4)	Job Title & Duties		
Work Phone	Reason for Leaving		Dates Employed
Address	City	State	Zip

References

Name	Title	Company	Phone

Signature Disclaimer **Please Read Carefully**

1. I authorize the persons, schools, and employers named in this application to provide The Abbey Group with any relevant information that may be required to arrive at an employment decision.
2. I understand that:
 - a. The information I have provided is accurate to the best of my knowledge and is subject to verification by The Abbey Group.
 - b. A material misrepresentation or deliberate omission of facts in my application may be justification for refusal of employment, or, if employed, termination if employment with The Abbey Group.
 - c. Although management makes every effort to accommodate individual preferences, at times, business needs dictate the following conditions: holiday work, overtime, shift work, and a rotating work schedule other than Monday through Friday. I understand and accept these conditions of my continuing employment.
3. I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between myself and The Abbey Group for either employment or for the providing benefit. No promise regarding continued employment has been made to me and I understand that no such promise or guarantee is binding upon The Abbey Group unless made in writing.

Name (Please Print)

Signature

Date